

Christ Episcopal Church, Dearborn
Minutes of Vestry Meeting - Sunday, March 18, 2018

Attendance: Lynn Becker, Carolyn Blackmore (Warden), Selia Danes, Barbara Hall, Dennis Kirchoff (Warden), Michael Mroczyk, James Thornton, Mitch Yudasz (Intern), Terri Pilarski (Rector)

Absent: Nick Bell (Clerk), Diana Brehob, Holly Schanz

Guests: Halim Shukair (visiting candidate for the priesthood), Jeanne Martens (RSTF), Kevin Green (Treasurer)

Recording Secretary: Martha Amis (substitute)

Gathering: Library

Call to Order

- Carolyn opened the meeting at 12:40pm.

Agenda (additional business)

- Casual Labor Policy
- 2018 Housing Allowance for Terri

Minutes

- Minutes of 2-18-18 approved via email.
- Check on Action Items
 - Carolyn asked that Vestry members keep abreast of their action items.
 - VPOD instructions have been updated and need attention by all Vestry members.
- Update re: Holly Sanchez
 - Holly has asked for a temporary leave of absence.
 - She plans to be at the Vestry Retreat in April.
- Erin is now sending the Communicator to all Vestry members each Friday.
 - Vestry members are encouraged to review it in anticipation of the following Sunday.
 - Terri posted an article on Facebook about announcements in church and encouraged all Vestry members to read it.

Opening Meditation and Prayer

- Terri summarized how a Vestry establishes itself based on the Church of Scotland's Vestry Formation and Orientation. What does it mean to be a mission shaped Vestry?
- Terri led a brief meditation and a Bible study based on a reading from Jeremiah and invited folks to say what they heard. Terri followed with a prayer.

Mission Field

- RSTF (Renaissance Strategy Task Force) update
 - Jeanne Martens gave some background on RSTF and her role as facilitator.
 - Jeanne presented the RSTF Action Plan which details by date the RSTF actions taking place over the next few months. Vestry is encouraged to review the plan and talk to RSTF members if needed.
 - RSTF plans to provide the Vestry by end of May a short list of external and internal goals which will help CEC experience renaissance.
- Finance Update
 - Kevin is not able to provide full reports because the system was undergoing updates.

- 2018 Budget is now calendarized.
- For YTD (through February), the deficit is about \$3,000: (\$15,600) Actual vs (\$12,800) Budget, due to lagging income and higher expenses.
- By the end of May, we should have a better idea of our financial picture.
- Co-Mission conversation
 - Carolyn noted that the motivation for today's conversations follow discussions between Terri and the wardens.
 - Additionally, Carolyn pointed out that the CEC mission statement emphasizes worship, fellowship, education, and community. Will these labels better help Vestry members discover where they want to place their energy?
 - If we move to these four commissions, the existing commissions will fit into them except that Finance and Staff names will remain unchanged.

(At this point, the Vestry took a short break to hear Halim Shukair talk about himself and his religious journey.)

- Vestry Job Descriptions
 - After the break, Vestry members broke into two groups to review Vestry job descriptions.
 - Terri asked each group to write up the results of their group discussions, and the conversation will continue in April's meeting.

Any Other Business

- Motion for Casual Labor
 - Michael moved that Vestry accept as written the policy for engaging Casual Labor for Christ Church, which ensures that CEC is protected from unexpected claims for insurance liability and that Michigan labor laws are followed.
 - Selia seconded the motion. No discussion. Motion was approved unanimously.
- Motion for Terri's Housing Allowance for 2018 be set at \$600/month.
 - Dennis moved that the Vestry approve Terri's Housing Allowance for \$600/month. Barbara seconded the motion. No discussion. Motion was approved unanimously.
- Music update
 - Visiting musicians will be here Palm Sunday and Easter Sunday. Terri has other dates of visiting musicians in April and May. Carolyn will play Good Friday noon service.
 - Music committee (Terri, Selia, Diana) will meet the first week in April.
- Vestry meeting dates; overview of year.
 - April 22
 - Retreat, April 27/28 (Friday/Saturday) with Faithwalking
 - May 20
 - May 29 (Tuesday) with RSTF
 - June 24
 - No meeting in July
 - August 19
 - September 23

- October 21
- November 11
- December 9
- January 19, 2019 (Saturday) with Finance

New Business

- Terri - dates away in April for training
 - April 8-11
 - April 15-18

Reflection/Closing Prayer

- Observation: Michael said he felt marginalized by breaking up into small groups to discuss the Vestry responsibilities as he was not able to be a part of the other conversation. Terri said the whole group will discuss all the topics in future meetings.
- Terri closed the meeting with a prayer.

Adjourn: 2:22pm

Next Vestry Meeting: Sunday, April 22, 2018; Vestry Retreat, April 27-28

April Courier: (Vestry) Selia, due March 20th

VPOD: March 25 James; April 1 Lynn; **April 8 Dennis**; April 15 Selia; April 22 Diana; **April 29 Carolyn**

Action Items carried forward from prior meetings:

Date	Action Item	Due Date	Resp. (name)
1/20/2018	Establish review / compensation committee	tbd	Carolyn (for wardens)
1/20/2018	Role of children's music director	tbd	Terri
3/18/2018	Review options re. Bishop Gibbs request that CEC co-fund a curate for three years	April	Terri, Dennis, Kevin
3/18/2018	Update Vestry on membership of Music Advisory committee	April	Terri/Diana/Selia
2/18/2018	Review of undesignated gift policy and review with Vestry	tbd	Carolyn/ Dennis/ Michael
2/28/2018	Agree three to five annual goals for 2018	tbd	Terri / Vestry
3/18/2018	Review Commissions, Vestry job descriptions, roles & responsibilities	April	Terri / Vestry
2/18/2018	Update guidelines for Building Use and review with Vestry	May	Dennis/Building Use Cttee
2/18/2018	Scenario plan for loss of top two pledging households	tbd	Finance
3/18/2018	Create policy for Bagley Fund and review with Vestry	tbd	Carolyn/Michael
3/18/2018	Sabbatical conversation with Rector	tbd	Terri and wardens